



OFFICE OF THE MAYOR

NOTICE TO PROCEED

26 OCTOBER 2022

TRINIDAD NAVA & ASSOCIATES CO.
1755 D Felix Huertas St, Barangay
337 Santa Cruz Manila

Dear Sir/Madam:

We wish to inform you that the contract for the Negotiated Procurement - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Service for the **Artistic Design for the 2022 Christmas Display** covered by **Contract No. 100-22 -09-6022** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

HON. VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme:

OFELIA P. TRINIDAD
Authorized Representative
TRINIDAD NAVA & ASSOCIATES CO.

Date: OCT 28, 2022